

## MINUTES

### HARRIS COUNTY EMERGENCY SERVICES DISTRICT NO. 24

Aldine Fire & Rescue

20440 Imperial Valley Drive

Houston, TX. 77073

281-951-3700 Phone

713-951-3715 Fax

The Harris County Emergency Services District No.24 met in regular session open to the public, at Aldine Fire & Rescue Station 31 on Wednesday, September 4th, 2019 at 20440 Imperial Valley Drive, Houston, TX. 77073.

Commissioner Jerry LOYD called roll at 11:28 am and all of said persons were present: Commissioner Lee SPILMAN, Commissioner Loretta ROBINSON Commissioner Eva GARCIA and Commissioner Maria GOMEZ.

Also, present was Fire Chief Dave PARKER, Aamanda CARRIER Office Manager, Michelle GUERRERO Executive Assistant, Francheska SANTIAGO Community Liaison, Arthur NAVARRO, Ryan LOCKWOOD, Anthony LOPEZ, Andy PEREZ, Landon JONES, Michael WEEING, Rick REEG, Robert HOLLEY with Aldine Fire & Rescue, and Adam TABAK district counsel with Coveler and Peeler.

#### 4. TO PAY DISTRICT'S BILL:

Motion by Commissioner SPILMAN, seconded by Commissioner GOMEZ and approved with a vote of 5 to 0 to pay Districts bills.

5. TO MODIFY AND AMEND THE DISTRICT'S 2019 BUDGET:

Chief PARKER presented the board with the following updated changes that need to be made to the Districts 2019 Budget.

1. Fuel Tote Trailer  
Cost: \$5645.93
2. H.D Customs Tarts for Heavy Utility 21 and 11  
Cost: \$4,000.00
3. Heavy Utility 11  
Cost: \$6000.00

Motion by Commissioner ROBINSON, seconded by Commissioner GARCIA and approved with a vote of 5 to 0 to amend the District's 2019 Budget for the amount of \$15,645.93.

6. TO RECEIVE A REPORT AND TAKE ANY NECESSARY ACTION RELATED TO THE DISTRICT'S CURRENT OR CONTEMPLATED CONSTRUCTION PROJECTS:

Chief PARKER informed the board that Brad DILL has spoken to the interested buyer for a section of Station 41 land. Brad DILL is currently working on seeing how much the interested buyer is willing to pay. Additionally, Chief PARKER informed the board that Ricardo MARTINEZ is currently working on Station 41 regarding the POA for the shared driveway for future Station 41. Chief PARKER updated the board that Brad DILL and Ricardo MARTINEZ will be attending the Board meeting on September 18, 2019.

Chief PARKER updated the board on the latest of Station 11 construction. After speaking with BRW, it has been said that permit is pending per FEMA. Once approved by FEMA it will then go to Harris County and will then go to Harris County Fire Marshal's Office.

7. TO REVIEW AND APPROVE AN AUTOMATIC AID AGREEMENT WITH CITY OF HOUSTON:

Chief PARKER informed the board that he has been in contact with HFD.

No action, item tabled.

8. TO REVIEW AND APPROVE REQUISITION REQUEST SUBMITTED FOR THE PURCHASE OF EQUIPMENT, SUPPLIES, MATERIALS, VEHICLES AND APPARATUS:

No action, item tabled.

9. TO APPROVE REQUESTS FOR FIREFIGHTING OR ADMINISTRATIVE CLASSES, TRAINING, COURSE MATERIALS REQUESTED BY DISTRICT PERSONNEL:

Chief PARKER informed the board that the District Chiefs are revamping the Volunteer Program.

No action, item tabled.

10. TO REVIEW AND ACT ON DISTRICT PERSONNEL MATTERS INCLUDING ACTIONS REGARDING COMPENSATION, BENEFITS, SCHEDULING, RETENTION, HIRING AND/OR TERMINATION OF DISTRICT'S EMPLOYEES INCLUDING MEDICS, COMMAND STAFF AND ADMINISTRATIVE STAFF:

No action, item tabled.

Chief PARKER updated the board that the Districts health insurance provider United Health Care, has presented a quote for next year's health coverage that shows an increase by 9 percentage.

11. TO APPROVE THE SALE OR DISPOSAL OF SURPLUS AND/OR SALVAGE PROPERTY PURSUANT TO TEXAS HEALTH AND SAFETY CODE §775.251:

No action, item tabled.

12. TO MEET IN CLOSED SESSION PURSUANT TO GOVERNMENT CODE §551.071 TO DELIBERATE REAL ESTATE MATTERS:

No action, item tabled.

13. TO MEET IN CLOSED SESSION PURSUANT TO GOVERNMENT CODE §551.071 TO CONSULT WITH LEGAL COUNSEL REGARDING PENDING OR CONTEMPLATED LITIGATION, SETTLEMENT OFFERS OR ON MATTERS WHICH REQUIRE CONFIDENTIALITY UNDER THE TEXAS DISCIPLINARY RULES OF PROFESSIONAL CONDUCT OF THE STATE BAR OF TEXAS AND TAX CODE §323.3022 TO DISCUSS SALE TAX MATTERS:

No action, item tabled.

14. TO MEET IN CLOSED SESSION PURSUANT TO GOVERNMENT CODE §551.074 TO DISCUSS PERSONNEL MATTERS:

No action, item tabled.

15. ADJOURNMENT:

Commissioner GARCIA moved for adjournment; Seconded by Commissioner GOMEZ with a vote of 5 to 0 to adjourn the meeting.

**The meeting adjourned at 12:47 pm.**